



Dear Families,

This school year we will be incorporating a new program called Brightwheel. Brightwheel is an online app which allows Over the Rainbow to communicate with families and keep them up to date with information pertaining to their child and center. Brightwheel is another form of communication along with school email and phone calls that Over the Rainbow will be utilizing this school year.

Brightwheel is comprised of several components. Some of the features include a check in/out code/or scan, sending photos/videos, messaging, daily reports, alerts, and more. With Brightwheel being a new program for Over the Rainbow we will incorporate the different components gradually.

There are several Brightwheel features we will be utilizing immediately. They are digital check in/out, digital daily reports (which will take the place of Snuggle Notes), photos (when/where possible), incident reports (will replace Boo Boo reports), food, nap, and potty reports. Additionally, families will be able to update contact information through each child's personal account.

Brightwheel also offers a messaging option. At this time Over the Rainbow will **NOT** be using that feature of Brightwheel. Please continue to email or call the school with any questions, comments, or concerns. The messaging feature will **NOT** be monitored by staff or administration.

Brightwheel is accessible through a laptop or mobile phone. If you are using your o..laptop visit <https://schools.mybrightwheel.com/sign-in> and sign in using your username and password. If you are accessing Brightwheel through your mobile phone you can download the app through Google Play (brightwheel: Preschool & Child Care Management App) or the App Store (Brightwheel: Child Care App).

This program will be accessible beginning September 1, 2020. We look forward to using this new form of communication this school year and thank you in advance for your patience and understanding as we incorporate this new feature to our program. As always if you have any questions please feel free to call the school.

Sincerely,

Ms. Alicia and Ms. Teresa

P.S. Brightwheel will send you an invitation to join our school community. It is up to you to accept and enter your information in order to be able to use the app.